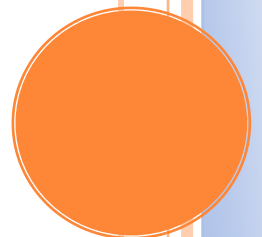


## **MENTORING PROGRAMME**

### **UGANDA AND Tanzania VOPE LEARNING EVENT**

#### **PHASE II**

**25<sup>th</sup> – 28<sup>th</sup> June 2017**



**Attendance list**

<b>#</b>	<b>Name</b>	<b>Institution/ Organisation</b>	<b>Leadership position in TanEA</b>
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### PHASE 2: UEA VISITING TanEA IN Dar es salaam

Time	Topic/Activity	Responsible person
<b>Day 1: Sunday 25<sup>th</sup> June 2017</b>		
	<ul style="list-style-type: none"> <li>Arrival of UEA Team in Dar es salaam</li> </ul>	TanEA President
<b>Day 1: Monday 26<sup>th</sup> 2017</b>		
9.00a.m – 10.00a.m	Meet the TanEA Executive <ul style="list-style-type: none"> <li></li> </ul>	Francis Mwaijande
10.30a.m – 11.30p.m	Visit and understudy the UEA Office Operations <ul style="list-style-type: none"> <li>Administration</li> <li>Financial systems</li> <li>Internship</li> <li>Communication tools</li> <li>Membership data base</li> </ul>	UEA Administrator/IT Officer  Treasurer
11.30p.m – 1.00p.m	Mentoring by the UEA <ul style="list-style-type: none"> <li>Strategic Planning</li> </ul>	General Secretary
1.00p.m – 2.00p.m	Lunch Break at	
2.00p.m – 4.00p.m	Uganda Management Institute	UEA Vice President Mr. Godfrey Bwanika
<b>Day 2: Tuesday 27<sup>th</sup> June 2017</b>		
9.00a.m – 10.00a.m	Office of the Prime Minister Uganda	Executive Member Mr. Timothy Lubanga
11.00a.m – 12.00noon	Ministry of Finance, Planning and Economic Development/UEA	UEA President
12.00noon – 2.00p.m	Lunch Break	
2.00p.m – 4.00p.m	AFREA National Task Force Meeting	General Secretary/Executive Member Mr. Timothy Lubanga
<b>Day 3: Wednesday 28<sup>th</sup> June 2017</b>		
9.00a.m – 10.00a.m	Way Forward	Executive Member TanEA
10.00a.m – 11.00noon	Certificates award	

12.00noon- 2.00p.m	Lunch break	
2.00p.m – 3.00p.m	World Vision	Mr. Peter Walyaula
<b>Day 4: Thursday 27<sup>th</sup> October 2016</b>		
9.00a.m – 1.00p.m	Free Time	
2.00p.m – 4.00p.m	Workshop: Kampala Evaluation Talk and Experience Sharing by the Burundi team	Vice President/General Secret
4.00p.m – 5.00p.m	Wrap up with UEA Executive	
<b>Day 5: Friday 28<sup>th</sup> October 2016</b>		
7a.m	Departure to Entebbe Airport	UEA Administrator